



## **Client Care Coordinator** For our Vancouver Office

IRS is a rapidly growing full-service respiratory company specializing in Sleep Apnea and Home Oxygen Therapy. We are currently looking for a highly motivated and enthusiastic individual to join our team.

Preference will be given to those applicants with the following:

- Strong computer skills and a working knowledge of Microsoft Word, Excel and Outlook
- Medical and/or related office experience
- Excellent communications skills
- Excellent organizational skills and ability to multi-task
- Ability to work independently and as a team player effectively
- Strong customer service skills

Closing Date: **August 13, 2010**

Please apply in confidence by fax or e-mail to:

**IRS Independent Respiratory Services Inc.**  
**Fax: 1-866-888-6011 Email: [irs@irscanada.ca](mailto:irs@irscanada.ca)**

*We sincerely thank all applicants for their interest. Only those individuals selected for an interview will be contacted.*

**Visit our site at: [www.irscanada.ca](http://www.irscanada.ca)**